

**Comox Valley Regional District  
Management Report**

[MeetingType] Ends with 'SEW' and [Status] Contains 'Active'

ITEM	MEETING	ASSIGNED	DATE	DETAILS	Action	Delegated
1	SEW	Rutten	Apr 7,2020	THAT the Comox Valley Sewage Commission endorse the delay , and updated schedule for public consultation for the LWMP approved shortlist of conveyance options as provided in the April 1, 2020 staff report.	To be concluded following May 12th meeting.	
2	SEW	Rutten	Feb 11,2020	<p>THAT the Comox Valley Regional District proceed with engineering and construction of odour control upgrade Option 2B (covering of bioreactors and replacement of the wet chemical scrubber - estimated at \$7 million), at the Comox Valley Water Pollution Control Center identified within the report titled Comox Valley Regional District Odour Control Options Costs completed by ISL Engineering and Land Services dated January 16, 2020;</p> <p>AND THAT staff be directed to consider implementation of interim measures for minimizing facility odours through the summer of 2020 as the upgrades to the system are under construction.</p>	Engineering underway. Update report to be brought to Sewage Commission in April.	K. La Rose
3	SEW	Rutten	Feb 11,2020	<p>THAT a two tier odour standard in line with those implemented by several other jurisdictions in BC be established at the Comox Valley Water Pollution Control Center;</p> <p>AND THAT the odour standard upper, 'design' limit for odours from the Comox Valley Water Pollution Control Center be set at five odour units at the property line once upgrades are complete;</p> <p>AND FURTHER THAT a lower, 'operational' limit for day to day odours from the Comox Valley Water Pollution Control Center be selected after further odour sampling and dispersion modelling is performed over a summer period after commissioning of the new odour treatment infrastructure.</p>	Pending completion of improvements estimated for June 2021.	K. La Rose
4	SEW	Rutten	Nov 5,2019	THAT Comox Valley Regional District staff work with the Curtis Road Residents Association to draft a Good Neighbor Agreement for consideration by the Comox Valley Sewage Commission.	In progress. Report to commission in spring 2020.	K. La Rose
5	SEW	Warren	Sep 17,2019	<p>THAT the Sewage Commission endorse the implementation of the 'staff-based actions' as noted in the staff report dated September 13, 2019 in order to address issues associated with political interests, technical expertise and accountability, trust and confidence;</p> <p>AND FURTHER THAT staff report on the results of the 'staff-based actions' following the 2020 financial planning process to determine any improvements to the issues noted and to identify any future improvements or changes to the administrative structure for the service.</p>	Staff to present at advisory meeting regarding issues and opportunities. Report to a future meeting.	

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6	SEW	Warren	Sep 17,2019	<p>THAT the Sewage Commission support the development of a policy that seeks public engagement and third-party professional oversight for larger projects to increase accountability and confidence in the project;</p> <p>AND FURTHER THAT staff provide a draft policy that considers thresholds for projects where such a policy would apply, including thresholds related to project dollar value, impact on the public, project complexity and environmental sensitivity.</p>	Policy to be developed for advisory and future commission meeting.	
7	SEW	Warren	Sep 17,2019	<p>THAT the Sewage Commission direct that an agreement with the Department of National Defense (DND) be developed to provide certainty to the parties in relation to system capacity and rates where effluent from 19 Wing Comox is conveyed to and treated by the Comox Valley Water Pollution Control Centre ;</p> <p>AND FURTHER THAT developing the agreement include consideration of the DND position as a Sewage Commission member, with the potential for DND to be removed from the Sewage Commission.</p>	Staff will initiate consultation with DND staff in April 2020.	
8	SEW	Rutten	Sep 17,2019	<p>THAT the Comox Valley Regional District prepare a draft agreement in principle with the Village of Cumberland for processing of their biosolids at the Comox Valley Sewerage Service Biosolids Composting Facility, subject to receipt of biosolids sampling results indicating that the biosolids will not inhibit the Comox Valley Regional District's ability to meet Class A compost requirements as defined within the Organic Matter Recycling Regulation;</p> <p>AND FURTHER THAT the draft agreement be presented to the Comox Valley Sewage Commission for approval.</p>	Draft agreement in preparation.	K. La Rose
9	SEW	Rutten	May 14,2019	<p>THAT staff be directed to consult with the Curtis Road Resident's Association and other residents in proximity to the Comox Valley Water Pollution Control Center to create a communications protocol that notifies residents about operations that can affect the neighbourhood, including major projects, predictable activities, and those operations with odour impacts.</p>	In progress. Draft protocol prepared. Linked to the neighbourhood agreement.	K. La Rose
10	SEW	Rutten	Oct 24,2017	<p>THAT a detailed analysis of alternative forcemain alignment options be performed and compared to the Comox No.2 project;</p> <p>AND THAT the Comox Valley Regional District consult with the local municipalities, the K'ómoks First Nations, the public and other stakeholders regarding alternative forcemain alignments from the Courtenay Pump Station to the Comox Valley Water Pollution Control Center;</p> <p>AND THAT the Comox Valley Regional District identify and pursue grant funding opportunities to help reduce the financial impact of a solution to decommissioning the Willemar Bluffs forcemain;</p> <p>AND FINALLY THAT the results of the alternative analysis and consultation on alternative forcemain alignments be brought back to the Comox Valley Sewage Commission to inform a final decision on selection of a solution to decommission the Willemar Bluffs forcemain.</p>	Report to Feb 20/18 Sewage Commission and further actions pending outcome of LWMP process.	K. La Rose

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11	SEW	Rutten	Jul 11,2017	THAT the Comox Valley Regional District proceed with planning , engineering and construction of the phase one upgrades at the Comox Valley Water Pollution Control Center as per the alternate option (option nine) as identified within the Wastewater Treatment Option Memorandum completed by ISL Engineering and Land Services dated June 27, 2017.	Commissioning of EQ basin on hold until contractors allowed back on site once covid restrictions eased	C. Gore

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